



Mechanical Permit Application

City of Borger Department of Planning & Development
600 N. Main Street, Borger, TX 79007
Phone: (806) 273-0908 · Fax: (806) 273-0911
www.borgertx.gov

Permit #:

M

Permit applications must be submitted 24 hours prior to the issuance of the Permit.

Project Information

Permit Type <input type="checkbox"/> New Commercial <input type="checkbox"/> New Residential <input type="checkbox"/> Commercial Remodel <input type="checkbox"/> Residential Remodel <input type="checkbox"/> HVAC Change Out <input type="checkbox"/> HVAC Change Out > 2,000 CFM	
Project Name:	Parcel I.D. / Tax Account #
Address	
Describe the project in detail: <hr/> <hr/> <hr/>	

Identification

Owner or Lessee			
Name	Telephone:	Cell Phone:	
Address	City	State	Zip
Email Address		Fax Number:	
Contractor (Permit Holder) if not the homeowner			
Name	Telephone:	Cell Phone:	
Address	City	State	Zip
Email Address		Fax Number:	

Plan Review

Plans Submitted
<input type="checkbox"/> Plans not required Plans must be submitted before a permit can be issued, except as listed below: Plans are not required for the following: 1. One and Two Family Dwellings when the total heating/cooling system input rating is 375,000 BTU's or less. 2. Alterations and repair work determined by the building official to be minor. 3. Work completed by a governmental subdivision or state agency costing less than \$25,000.00 Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to State of Texas statutes and shall bear the architect's or engineers seal and signature. What is the building size in square feet? _____ What is the rating of the service or feeder in ampere? _____

Applicant Information

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION.		
Applicant: <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner (**See Homeowner Affidavit Below)		
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF TEXAS AND THE CITY OF BORGER. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.		
Applicant Signature:	Date	Daytime Phone #:
Printed Name	Address	

**** HOMEOWNER AFFIDAVIT: I HEREBY CERTIFY THAT THE WORK DESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED BY MYSELF IN MY OWN HOME WHICH IS MY LEGAL RESIDENCE OF RECORD AND I HAVE NOT OBTAINED OR HELD A BUILDING PERMIT WITHIN ANY TWO (2) YEAR PERIOD AS A HOMEOWNER FOR WORK AT (3) DIFFERENT ADDRESSES. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE CITY OF BORGER BUILDING CODE. I WILL COOPERATE WITH THE CITY OF BORGER INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR REQUIRED INSPECTION. ****

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the City of Borger Department of Planning & Development. All installations shall be in conformation with the City of Borger Mechanical Code. **No work shall be concealed until it has been inspected and approved.**

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.